



Volunteer Museum Docent

Position Summary

Volunteer Docents welcome guests and provide an overview of the museum and the model railroad clubs housed within it. Docents have an opportunity to learn and share historical details of Southern California railroads as well as the complexities of creating model railroad layouts. Docents will be under the direction of the Volunteer and Experience Coordinator. Note: This volunteer position does not run model trains.

Qualifications:

- All volunteers must be 18 years old and up.
- A curiosity to learn and communicate details about model trains with guests
- Positive attitude & team player
- Customer Service – an interest in interacting with families and museum guests
- Reliable, dependable, responsible, trustworthy
- Ability to physically walk and stand the majority of each shift. Ability to bend, squat and lift up to 15-20 pounds. Note: SDMRM is happy to provide reasonable accommodations for individuals with physical limitations.

Duties & Responsibilities:

- Interact with guests visiting the museum and share background information including historical details and reasons for each model railroad layout
- Provide scheduled and impromptu tours for guests and groups
- Assist with special events and programs as museum representatives
- Help clear the museum of guests at the end of the day
- Understand safety policies and actively promote safe practices

Training and time Commitment:

- Volunteer Docents must train for 5 shifts then must commit to a minimum of 2 shifts per month for a minimum of 6 months.
- Shift Hours: 11am – 4:15pm including breaks. The museum is currently open Thursday – Sunday with potential to open additional days.

Volunteers will receive:

- Free admission to the San Diego Model Railroad Museum
- Discount in the gift shop
- Annual appreciation event
- Earn Free passes to hand out to friends and family: 1 pass for every 25 hours of service with an annual max of 5 passes
- Ability to apply volunteer hours towards a museum membership

